

RICEWOOD MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors
May 20, 2025

The Board of Directors (the "Board") of Ricewood Municipal Utility District (the "District") met in regular session, open to the public on May 20, 2025, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, in accordance with the duly posted notice of meeting thereof, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Stephen Marcum, President
Elaine Mundy, Vice President
Carrie Prudhomme, Secretary
Shelli Flores, Assistant Secretary
Nick Nickoletti, Assistant Secretary

all of whom were present, thus constituting a quorum.

Also attending the meeting were: Jessica Preston of Municipal Accounts & Consulting, L.P. ("MAC"); Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Ryan Vogler of Vogler & Spencer Engineering ("VSE"); Dee Russell of Touchstone District Services, LLC ("Touchstone"); Michael Murr of Murr Incorporated ("MI") and Park Rangers, LLC ("PR"); Erik Scott of Storm Water Solutions, LLC ("SWS"); Sindi and Greyson Flores, District residents; and Rick Barker and Katherine Edwards of Schwartz, Page & Harding, L.L.P. ("SPH"). Mr. Murr entered the meeting after it was called to order, as noted below.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board next considered comments from the public. After no comments were presented, the Board continued to the next item of business.

MINUTES

The Board next considered approval of the minutes of its meeting held on April 15, 2025. After discussion, Director Flores moved that such minutes be approved, as written. Director Mundy seconded said motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Preston presented and reviewed with the Board the Bookkeeper's Report, dated May 20, 2025, a copy of which is attached hereto as **Exhibit A**. After discussion, it was moved by Director Prudhomme that the Bookkeeper's Report be approved, and that the disbursements

identified therein be approved for payment. Director Flores seconded the motion, which carried unanimously.

Ms. Preston then presented the Quarterly Investment Inventory Report for the period ending March 31, 2025, a copy of which is included with **Exhibit A**. After discussion, Director Prudhomme moved that the Quarterly Investment Inventory Report be approved, as presented, and that the Investment Officer for the District be authorized to execute same on behalf of the Board and the District. Director Flores seconded the motion, which carried unanimously.

UNCLAIMED PROPERTY REPORT

The Board next considered approval of an Unclaimed Property Report as of March 1, 2025, and the filing of same with the Texas Comptroller of Public Accounts (the "Comptroller") prior to July 1, 2025. In connection therewith, Ms. Preston presented to and reviewed with the Board a report prepared by MAC detailing \$538.52 of unclaimed operating funds for the applicable reporting period, a copy of which is attached hereto as **Exhibit B**. Mr. Barker then advised the Board that Equi-Tax has prepared a report detailing \$0.00 in unclaimed tax funds for the applicable reporting period, a copy of which is included with **Exhibit B**. After discussion, Director Prudhomme moved that MAC and Equi-Tax be authorized to file the Unclaimed Property Reports with the Comptroller and remit said unclaimed property to the Comptroller, prior to July 1, 2025. Director Flores seconded said motion, which unanimously carried

TAX ASSESSOR-COLLECTOR'S REPORT

Mr. Barker advised that no representative from Equi-Tax, Inc. was in attendance. He further advised that Equi-Tax or SPH will email the Board a copy of the Tax Assessor-Collector's Report for the month of April 2025, a copy of which is attached hereto as **Exhibit C**. After discussion on the matter, Director Prudhomme moved that the Board approve the Tax Assessor-Collector's Report and authorize payment of the disbursements identified therein from the District's tax account. Director Mundy seconded said motion, which carried unanimously.

SALES AND USE TAX REPORT BY REVENUE MANAGEMENT SERVICES

The Board deferred consideration of a Sales and Use Tax Report and after noting that no representative from Revenue Management Services was in attendance.

DELINQUENT TAX REPORT

Mr. Barker next reviewed with the Board a Delinquent Tax Report from the District's delinquent tax collection attorney, Ted A. Cox, P.C. ("Cox"), dated May 14, 2025, a copy of which is attached hereto as **Exhibit D**. The Board concurred that no action was required at this time.

ENGINEER'S REPORT

Mr. Vogler next presented to and reviewed with the Board an Engineer's Report dated May 20, 2025, regarding the status of pending construction projects, a copy of which is attached hereto

as **Exhibit E**. After discussion, it was moved by Director Prudhomme, seconded by Director Mundy, and unanimously carried that the Engineering Report and all action items listed therein, be approved, including approval for Pay Estimate No. 11 to CFG Industries LLC in the amount of \$143,950.00 for the Water Plant No. Recoating and Improvements project.

STATUS OF DEVELOPMENT OF THE APPROXIMATELY 4.5-ACRE TRACT OF LAND LOCATED WITHIN THE DISTRICT

The Board next discussed the proposed development of a 4.5 acre tract located within the District. In connection therewith, Mr. Vogler advised that the Utility Commitment approved by the Board at a prior meeting has been sent to Blazer Building for their review and execution. Mr. Barker then requested that Mr. Vogler provide a cost estimate for a new booster pump to serve the apartment complex, so that SPH can provide to the developer who has agreed to cover said cost.

STORM WATER MANAGEMENT PROGRAM REPORT

Mr. Scott next presented to and reviewed with the Board the Storm Water Management Program Report prepared by Storm Water Solutions, LP dated May 2025, a copy of which is attached hereto as **Exhibit F**. It was noted no action was required at this time.

Mr. Murr entered the meeting during the above discussion. Mr. Scott exited the meeting at this time.

LANDSCAPE MANAGEMENT REPORT

Mr. Murr next presented to and reviewed with the Board District's Landscape Management Report dated May 2025, a copy of which is attached hereto as **Exhibit G**. The Board concurred that no action was required at this time.

DISCUSSION OF OPERATIONS ADVISORY COMMITTEE MEETING FOR THE JOINT WASTEWATER TREATMENT PLANT ("WWTP")

Director Marcum advised that he had no additional information to discuss that wasn't covered under the engineer's report regarding the Operations Advisory Committee meeting for the WWTP held in May.

OPERATIONS REPORT

Ms. Bonilla-Odums next presented to and reviewed with the Board the Operations Report dated May 20, 2025, a copy of which is attached hereto as **Exhibit H**. In connection therewith, she noted that Inframark is requesting Board authorization to send seven (7) accounts totaling \$1,601.77 to collections. After discussion on the matter, Director Marcum moved that Inframark be authorized to send the matters to collections, as requested. Director Prudhomme seconded said motion, which unanimously carried.

Ms. Bonilla-Odums next requested the Board's approval to perform the annual commercial meter testing for a cost of \$10,850 plus Inframark's standard markup. After discussion, Director Marcum moved the Board authorize Inframark to perform the annual commercial meter testing at a cost of \$10,850 plus Inframark's standard markup. Director Prudhomme seconded said motion, which unanimously carried.

Ms. Bonilla-Odums next advised the Board that Inframark received correspondence from a resident that owns several rental properties within the District requesting a waiver of \$34.00 for fees incurred for Inframark's Notice of Confidentiality Letter and a transfer fee. She noted that no justification for such a waiver was provided. After discussion, Director Marcum moved that the request be denied and Inframark be directed to inform said resident of the Board's decision. Director Prudhomme seconded said motion, which unanimously carried.

APPROVAL OF CONSUMER CONFIDENCE REPORT

Ms. Bonilla-Odums presented to and reviewed with the Board a draft of the District's Consumer Confidence Report ("CCR"), the format of which is dictated by the Texas Commission on Environmental Quality and by the United States Environmental Protection Agency. A copy of the draft CCR is included in the Operations Report. She advised the Board that the CCR must be provided to all customers of the District and posted to the District's website prior to July 1 of this year, as required by law. Ms. Bonilla-Odums advised the Board that Inframark can provide the District's CCR to the District's customers (a) by mailing a paper copy of such CCR to each customer, or (b) in an electronic format viably including a direct URL link included on the next water bill rather than by mail, if the Board so desires. After discussion on the matter, it was moved by Director Marcum, seconded by Director Prudhomme, and unanimously carried that the CCR be approved by the Board, subject to SPH's final review and approval, and that Inframark be authorized and directed to send a copy of the CCR to Touchstone for posting on the District's web site and to distribute same to the District's customers in an electronic format as described above prior to the July 1 deadline.

NOTICE OF ANNUAL FEE INCREASE FROM GFL; AMENDMENT TO RATE ORDER

Mr. Barker next presented written notice from GFL regarding its annual fee increase based upon the consumer price index, a copy of which is attached hereto as **Exhibit I**. He noted that the applicable increase is 4.12 percent (or \$0.94 per month for each residence) to be effective July 1, 2025. In order to account for said increase, the Board considered approval of an amended Rate Order increasing the Monthly Residential Solid Waste Collection and Disposal Services Fee from \$22.72 to \$23.66. The Board then discussed adding certain language to the District's Rate Order establishing a ramp-up for new apartment complexes, allowing such complexes time to establish higher occupancy before being billed on a per unit basis. After discussion on the matter, Director Prudhomme moved that the District's Rate Order, a copy of which is attached hereto as **Exhibit J**, be amended effective July 1, 2025, to incorporate the fee increase from GFL and the ramp-up for new apartment complexes, and that all prior Rate Order be revoked as of such date. Director Flores seconded said motion, which unanimously carried.

Mr. Murr exited the meeting at this time.

REPORT REGARDING DISTRICTS COUNCIL

Director Prudhomme advised the Board that the Katy Area Districts Council, a partner of the Katy Area Economic Development Council will be meeting next week. No Board action was required regarding this matter.

DISTRICT SECURITY

Director Mundy presented to and reviewed with the Board the Deputy Beat Activity Report from the Harris County Sheriff's Office ("HCSO") for the month of May 2025, a copy of which report is attached hereto as **Exhibit K**. It was noted that no Board action was required.

COMMUNICATIONS REPORT

Ms. Russell presented to and reviewed with the Board the Communications Monthly Report, a copy of which is attached hereto as **Exhibit L**. It was noted that no Board action was required.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Barker advised the Board that he had nothing further to discuss with the Board of a legal nature which was not covered under specific agenda items.


OTHER MATTERS

The Board next considered matters for possible placement on future agendas. No specific items were requested at this time.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Mundy, seconded by Director Flores and unanimously carried, the meeting was adjourned.




Secretary
Board of Directors

LIST OF EXHIBITS

Exhibit A	Bookkeeper's Report
Exhibit B	Unclaimed Property Reports
Exhibit C	Tax Assessor-Collector's Report
Exhibit D	Delinquent Tax Report
Exhibit E	Engineer's Report
Exhibit F	Storm Water Management Report
Exhibit G	Landscape Management Report
Exhibit H	Operations Report
Exhibit I	Correspondence from GFL regarding CPI Adjustment
Exhibit J	Rate Order
Exhibit K	Communication Report
Exhibit L	Deputy Beat Activity Report from HCSO