

RICEWOOD MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors
April 15, 2025

The Board of Directors (the "Board") of Ricewood Municipal Utility District (the "District") met in regular session, open to the public on April 15, 2025, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, in accordance with the duly posted notice of meeting thereof, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Stephen Marcum, President
Elaine Mundy, Vice President
Carrie Prudhomme, Secretary
Shelli Flores, Assistant Secretary
Nick Nickoletti, Assistant Secretary

all of whom were present, thus constituting a quorum.

Also attending the meeting were: Jessica Preston of Municipal Accounts & Consulting, L.P. ("MAC"); Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Ryan Vogler of Vogler & Spencer Engineering ("VSE"); Lucian Landreville of Equi-Tax, Inc. ("Equi-Tax"); Simon VanDyke of Touchstone District Services, LLC ("Touchstone"); Michael Murr of Murr Incorporated ("MI") and Park Rangers, LLC ("PR"); Michelle Kincer of Storm Water Solutions, LLC ("SWS"); Deputy Alex Leal of the Harris County Sheriff's Office ("HCSO"); and Rick Barker and Katherine Edwards of Schwartz, Page & Harding, L.L.P. ("SPH"). Deputy Leal entered later in the meeting as noted below.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board next considered comments from the public. After noting that there were no members of the general public in attendance. However, Director Prudhomme advised that she attended the recent Westfield Terra Estates Homeowners' Association meeting and discussed said meeting with the Board.

MINUTES

The Board next considered approval of the minutes of its meeting held on March 18, 2025. Director Marcum noted a minor revision. After discussion, Director Prudhomme moved that such minutes be approved, as revised. Director Flores seconded said motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Preston presented and reviewed with the Board the Bookkeeper's Report, dated April 15, 2025, a copy of which is attached hereto as **Exhibit A**. After discussion, it was moved by Director Flores that the Bookkeeper's Report be approved, and that the disbursements identified therein be approved for payment, including additional check no. 13309 to Arbitrage Compliance Specialist in the amount of \$527.65. Director Prudhomme seconded the motion, which carried unanimously.

Ms. Preston presented to the Board the District's annual EVO Metrics Report from Municipal Financial Services, LLC. She noted that said report was emailed to the Board in advance of the meeting and inquired if the Board had any questions. The Board had no questions and no action was taken in connection with the report.

Deputy Leal entered the meeting during the above discussion.

DISTRICT SECURITY

Deputy Leal introduced himself to the Board. He then presented to and reviewed with the Board the Deputy Beat Activity Report from the Harris County Sheriff's Office ("HCSO") for the month of April 2024, a copy of which report is attached hereto as **Exhibit B**. It was noted that no Board action was taken.

TAX ASSESSOR-COLLECTOR'S REPORT

Mr. Landreville presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of March 2025, a copy of which is attached hereto as **Exhibit C**. After discussion on the matter, Director Prudhomme moved that the Board approve the Tax Assessor-Collector's Report and authorize payment of the disbursements identified therein from the District's tax account. Director Mundy seconded said motion, which carried unanimously.

Deputy Leal exited the meeting at this time.

RESOLUTION AUTHORIZING AN ADDITIONAL PENALTY ON DELINQUENT REAL PROPERTY TAXES

The Board considered the adoption of a Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes. Mr. Barker advised the Board that it is authorized pursuant to Section 33.07 of the Texas Tax Code, as amended, to impose, under certain conditions on July 1, an additional penalty not to exceed twenty percent (20%) of the total taxes, penalty and interest due the District on taxes that remain delinquent as of July 1 of the year in which they became delinquent. He noted that the additional penalty to be imposed by this Resolution will not apply to delinquent personal property taxes which have incurred an additional penalty pursuant to that certain Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes, which was passed and approved by the District on January 21, 2025. After further discussion, it was moved by Director Marcum, seconded by Director Prudhomme, and unanimously carried, that

the Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes, a copy of which is attached hereto as **Exhibit D**, be adopted by the District, and that Delinquent Tax Attorney be authorized to proceed with the collection of the District's 2025 delinquent real property tax accounts on July 1, 2025, subject to proper notice having been given as provided in said Resolution, including the filing of lawsuits as necessary.

SALES AND USE TAX REPORT BY REVENUE MANAGEMENT SERVICES

The Board deferred consideration of a Sales and Use Tax Report and after noting that no representative from Revenue Management Services was in attendance.

DELINQUENT TAX REPORT

Mr. Barker next reviewed with the Board a Delinquent Tax Report from the District's delinquent tax collection attorney, Ted A. Cox, P.C. ("Cox"), dated April 14, 2025, a copy of which is attached hereto as **Exhibit E**. The Board concurred that no action was required at this time.

LANDSCAPE MANAGEMENT REPORT

Mr. Murr next presented to and reviewed with the Board District's Landscape Management Report dated April 2025, a copy of which is attached hereto as **Exhibit F**. The Board concurred that no action was required at this time.

Mr. Murr exited the meeting at this time.

ENGINEER'S REPORT

Mr. Vogler next presented to and reviewed with the Board an Engineer's Report dated April 15, 2025, regarding the status of pending construction projects, a copy of which is attached hereto as **Exhibit G**. After discussion, it was moved by Director Marcum, seconded by Director Prudhomme, and unanimously carried that the Engineering Report and all action items listed therein, be approved, including approval for Pay Estimate No. 1 to Specialized Maintenance Services, Inc. in the amount of \$43,450.92 for the Sanitary Sewer Rehabilitation Phase II (Westfield Sections 4, 6 and 7).

STATUS OF DEVELOPMENT OF THE APPROXIMATELY 4.5-ACRE TRACT OF LAND LOCATED WITHIN THE DISTRICT

The Board next discussed the proposed development of a 4.5 acre tract located within the District. Mr. Barker reminded the Board that last month Mr. Fuqua of Blazer Building proposed the development of an apartment complex within the District. In connection therewith, Mr. Barker next reviewed with the Board the utility commitment to Blazer Building for water and sanitary sewer service to serve a proposed apartment complex to be developed on the Deboben 4.5 acre tract, a copy of which is attached hereto as **Exhibit H**. Mr. Barker also reminded the Board the District will need a new booster pump was upgraded from 750 gpm to 1,000 gpm in order to have the enough capacity to allow the District to serve said proposed apartment complex, which the

developer has agreed to cover the cost of the pump at a cost of approximately \$80,000-\$100,000. Following discussion, Director Marcum moved to authorize the issuance of a utility commitment, subject to the developer's purchase of the required pump and SPH review, and that the President be authorized to execute same on behalf of the Board and the District. Director Prudhomme seconded said motion, which unanimously carried. A copy of the Utility Commitment

PROPOSED ANNEXATION OF 2-ACRES INTO THE DISTRICT

Mr. Vogler next advised the Board that SVE has not heard back from the developer regarding the proposed annexation of the approximately 2-acre tract and recommended removing same from the agenda.

STORM WATER MANAGEMENT PROGRAM REPORT

Ms. Kincer next presented to and reviewed with the Board the Storm Water Management Program Report prepared by Storm Water Solutions, LP dated April 2024, a copy of which is attached hereto as **Exhibit I**. It was noted no action was required at this time.

DISCUSSION OF OPERATIONS ADVISORY COMMITTEE MEETING FOR THE JOINT WASTEWATER TREATMENT PLANT ("WWTP")

Director Prudhomme updated the Board regarding the May Operations Advisory Committee meeting for the WWTP. No Board action was required.

OPERATIONS REPORT

Ms. Bonilla-Odums next presented to and reviewed with the Board the Operations Report dated April 15, 2025, a copy of which is attached hereto as **Exhibit J**. In connection therewith, she noted that Inframark is requesting Board authorization to send eight (8) accounts totaling \$2,684.16 to collections. After discussion on the matter, Director Flores moved that Inframark be authorized to send the matters to collections, as requested. Director Mundy seconded said motion, which unanimously carried.

The Board considered review of the District's Identity Theft Prevention Program (the "Program"). In connection therewith, Ms. Bonilla-Odums presented Inframark's annual report and advised the Board regarding the District's experience with identity theft during the prior year, current identity theft prevention methods, the types of accounts maintained by the District and the District's business arrangements with other entities. Ms. Bonilla-Odums recommended that no changes be made to the District's Program. After discussion on the matter, the Board concurred that no changes were necessary to the Program at this time .

REPORT REGARDING DISTRICTS COUNCIL

Director Prudhomme advised the Board that the Katy Area Districts Council, a partner of the Katy Area Economic Development Council will be meeting next week. No Board action was required regarding this matter.

COMMUNICATIONS REPORT

Mr. VanDyke presented to and reviewed with the Board the Communications Monthly Report, a copy of which is attached hereto as **Exhibit K**. Director Prudhomme inquired regarding the Board's request to have pictures taken of the Jacques Freeman Park (the "Park") for use on the website. Mr. VanDyke advised that Touchstone can take said pictures of the Park for a cost of approximately \$300. After discussion, Director Prudhomme moved to authorize Touchstone to take pictures of the Park at a cost not to exceed \$300. Director Marcum seconded said motion, which unanimously carried.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Barker presented to and reviewed with the Board the Series 2019 5th Year Yield Restriction Report and corresponding 8038T prepared by Arbitrage Compliance Specialist ("ACS"). He reported that the District owes a yield reduction payment to the Internal Revenue Service ("IRS") of \$93,693.24, due no later than April 30, 2025. Mr. Barker also reported that the total amount includes a late fee that is calculated through the end of the month to allow the board enough time to write the check and submit it to the IRS. Mr. Barker advised that ACS acknowledges its error in not getting the Series 2019 calculated on time causing such late fee, and is issuing a credit to the District to cover such fee in the amount of \$1,107.35. Furthermore, he advised that an "Innocent Failure Letter" needs to be included to explain the failure to pay on time along with the 8038T. After discussion, Director Prudhomme moved to authorize the President on behalf of the Board and District to execute the "Innocent Failure Letter" along with the 8038T to the IRS in connection with the Series 2019 5th Year Yield Restriction Report. Director Flores moved to second said motion, which unanimously carried. Copies of the Series 2019 5th Year Yield Restriction Report, 8038T and "Innocent Failure Letter" are attached hereto as **Exhibit L**.

OTHER MATTERS

The Board next considered matters for possible placement on future agendas. Director Mundy requested to revisit the streetlights on Fry Road between CiCi's Pizza and the Church.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Mundy, seconded by Director Prudhomme and unanimously carried, the meeting was adjourned.




Secretary
Board of Directors

LIST OF EXHIBITS

Exhibit A	Bookkeeper's Report
Exhibit B	Deputy Beat Activity Report from HCSO
Exhibit C	Tax Assessor-Collector's Report
Exhibit D	Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes
Exhibit E	Delinquent Tax Report
Exhibit F	Landscape Management Report
Exhibit G	Engineer's Report
Exhibit H	Utility Commitment to Blazer Building
Exhibit I	Storm Water Management Report
Exhibit J	Operations Report
Exhibit K	Communication Report
Exhibit L	Series 2019 5 th Year Yield Restriction Report, 8038T and "Innocent Failure Letter"