

**RICEWOOD MUNICIPAL UTILITY DISTRICT**  
**Minutes of Meeting of Board of Directors**  
**November 18, 2025**

The Board of Directors (the "Board") of Ricewood Municipal Utility District (the "District") met in regular session, open to the public on November 18, 2025, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, in accordance with the duly posted notice of meeting thereof, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Stephen Marcum, President  
Elaine Mundy, Vice President  
Carrie Prudhomme, Secretary  
Shelli Flores, Assistant Secretary  
Nick Nicoletti, Assistant Secretary

all of whom were present, thus constituting a quorum.

Also attending the meeting were: Jessica Preston of Municipal Accounts & Consulting, L.P. ("MAC"); Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Ryan Vogler of Vogler & Spencer Engineering ("VSE"); Lucian Landreville of Equi-Tax, Inc. ("Equi-Tax"); Jenna Craig of Touchstone District Services, LLC ("Touchstone"); Michael Murr of Murr Incorporated ("MI") and Park Rangers, LLC ("PR"); Travis Benes of Storm Water Solutions, LLC ("SWS"); Ryan Fortner of Revenue Management Services ("RMS"); John Deboben of Windstone Development, Ltd.; and Cole Trolinger and Katherine Edwards of Schwartz, Page & Harding, L.L.P. ("SPH"). Ms. Craig entered the meeting after it was called to order as noted below.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

**PUBLIC COMMENTS**

The Board next considered comments from the public. After noting that there were no members of the general public in attendance, the Board moved to the next item of business.

**MINUTES**

The Board next considered approval of the minutes of its meeting held on October 21, 2025. After discussion, Director Prudhomme moved that such minutes be approved, as presented. Director Mundy seconded said motion, which carried unanimously.

**BOOKKEEPER'S REPORT**

Ms. Preston next presented and reviewed with the Board the Bookkeeper's Report, dated November 18, 2025, a copy of which is attached hereto as **Exhibit A**. After discussion, it was moved by Director Nicoletti that the Bookkeeper's Report be approved, and that the disbursements

identified therein be approved for payment. Director Marcum seconded the motion, which carried unanimously.

Ms. Preston next presented to and reviewed with the Board a Quarterly Investment Inventory Report prepared by MAC for the reporting period ended September 30, 2025, a copy of which is included with **Exhibit A**. After discussion, Director Nicoletti moved that the Board approve the Quarterly Investment Inventory Report and that the District's Investment Officers be authorized to execute same on behalf of the Board and the District. Director Marcum seconded said motion, which carried unanimously.

#### **ENGAGEMENT OF ARBITRAGE COMPLIANCE SERVICES, INC.**

Mr. Trolinger presented and reviewed with the Board an Annual Maintenance for Arbitrage Analysis Report prepared by Municipal Risk Management Group, L.L.C., a copy of which is attached hereto as **Exhibit B**. In connection therewith, Mr. Trolinger presented an engagement letter from Arbitrage Compliance Specialists, Inc. ("ACS") recommending the completion of an interim calculation through December 19, 2025, due to high interest rate climate for the District's \$3,900,000 Unlimited Tax Bonds, Series 2019, at a cost of \$625.00. After discussion on the matter, Director Prudhomme moved that the engagement letter from ACS for completion of an interim calculation through December 19, 2025, be approved at a cost of \$625.00. Director Nicoletti seconded said motion, which unanimously carried.

#### **TAX ASSESSOR-COLLECTOR'S REPORT**

Mr. Landreville presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of October 2025, a copy of which is attached hereto as **Exhibit C**. After discussion on the matter, Director Prudhomme moved that the Board approve the Tax Assessor-Collector's Report and authorize payment of the disbursements identified therein from the District's tax account. Director Nicoletti seconded said motion, which carried unanimously.

Ms. Craig entered the meeting at this time.

#### **SALES AND USE TAX ADMINISTRATION REPORT BY SALES REVENUE INC**

Mr. Fortner next presented to and reviewed with the Board the October 2025 Sales and Use Tax Report prepared by Revenue Management Services, a copy of said report is attached hereto as **Exhibit D**, in connection with collection of sales tax revenue funds received by the District pursuant to the Strategic Partnership Agreement with the City of Houston. No action was required by the Board regarding same.

#### **DELINQUENT TAX REPORT**

Mr. Trolinger next reviewed with the Board a Delinquent Tax Report from the District's delinquent tax collection attorney, Ted A. Cox, P.C. ("Cox"), dated November 11, 2025, a copy of which is attached hereto as **Exhibit E**. The Board concurred that no action was required at this time.

Mr. Fortner exited the meeting during the above discussion.

### **LANDSCAPE MANAGEMENT REPORT**

Mr. Murr next presented to and reviewed with the Board District's Landscape Management Report for the month of October 2025, a copy of which is attached hereto as **Exhibit F**. The Board concurred that no action was required at this time.

### **ENGINEER'S REPORT**

Mr. Vogler next presented to and reviewed with the Board an Engineer's Report dated November 18, 2025, regarding the status of pending construction projects, a copy of which is attached hereto as **Exhibit G**. The Board concurred that no action was required at this time.

Mr. Vogler requested that next month an agenda item be added to discuss an hourly rate adjustment for VSE.

### **STATUS OF DEVELOPMENT OF THE APPROXIMATELY 4.5-ACRE TRACT OF LAND LOCATED WITHIN THE DISTRICT**

Mr. Deboen presented to the Board an executed utility commitment letter in connection with the proposed development of a 4.5-acre tract located within the District. He inquired if the engineer and/or operator had determined the cost of the booster pump. Ms. Bonilla-Odums advised that she will discuss said matter under the Operation Report.

### **STORM WATER MANAGEMENT PROGRAM REPORT**

Mr. Benes next presented to and reviewed with the Board the Storm Water Management Program Report prepared by Storm Water Solutions, LP dated November 18, 2025, a copy of which is attached hereto as **Exhibit H**. Mr. Benes presented to and reviewed with the Board Proposal "B" Maintenance Schedule in the amount of \$31,980.00 for the maintenance of the District's Regional Detention Pond, Sunset Meadows, and Westfield Terra 7 facilities. After discussion, Director Prudhomme moved to approve Proposal "B" Maintenance Schedule in the amount of \$31,980.00 for the above facilities, and the receipt and acceptance of Texas Ethics Commission Form 1295. Director Flores seconded said motion, which unanimously carried.

### **DISCUSSION OF OPERATIONS ADVISORY COMMITTEE MEETING FOR THE JOINT WASTEWATER TREATMENT PLANT ("WWTP")**

Director Marcum had nothing further to report regarding the Operations Advisory Committee meeting for the WWTP that was not covered under the engineering report.

### **OPERATIONS REPORT**

Ms. Bonilla-Odums next presented to and reviewed with the Board the Operations Report dated November 18, 2025, a copy of which is attached hereto as **Exhibit I**. It was noted that no

Board action was required regarding this matter at this time. In connection therewith, Ms. Bonilla-Odums presented to and reviewed with the Board a bid tabulation for the booster pump project. She advised that Inframark received bids for said project and recommended the award of bid to Barrington Holdings in the amount of \$65,809.42 for said project. After discussion, the Director Nicoletti moved to award the contract to Barrington Holdings in the amount of \$65,809.42, as recommended by Inframark. Director Flores seconded said motion, which unanimously carried. Mr. Deboen requested the bid summary be sent to him for his upcoming closing on the 4.5-acre property.

### **REPORT REGARDING DISTRICTS COUNCIL**

Director Prudhomme updated the Board regarding Katy Area Districts Council, a partner of the Katy Area Economic Development Council. She advised that the meetings for the Katy Area District Council will be rescheduled to the fourth Wednesday of the month.

Mr. Deboen exited meeting at this time.

### **DISTRICT SECURITY**

Ms. Mundy presented to and reviewed with the Board the Deputy Beat Activity Report from the Harris County Sheriff's Office ("HCSO") for the month of October 2025, a copy of which report is attached hereto as **Exhibit J**. In connection therewith, Director Mundy requested authorization to take the District's law enforcement officers to dinner in connection with National Security Officer Appreciation Week. After discussion, Director Nicoletti motioned to authorize Directors Mundy, Flores and/or Prudhomme to take the District's law enforcement officers to dinner. Director Prudhomme seconded the motion, which unanimously carried.

### **COMMUNICATIONS REPORT**

Jenna Criag then presented to and reviewed with the Board the Communications Monthly Report, a copy of which is attached hereto as **Exhibit K**. No Board action was required at this time.

### **EMINENT DOMAIN REPORT**

Mr. Trolinger advised the Board that, pursuant to Section 2206.154, Texas Government Code, all political subdivisions with the power of eminent domain, including the District, are required to file an annual eminent domain report by February 1st of each year with the Texas Comptroller of Public Accounts (the "Comptroller"). He explained that the report is to contain the District's contact information as well as information related to the District's ability to exercise the power of eminent domain. After discussion, it was moved by Director Flores, seconded by Director Prudhomme and unanimously carried, that the Board authorize SPH to prepare and file the annual eminent domain report with the Comptroller on behalf of the District, prior to the applicable deadline.

**NOTICE REGARDING CANDIDATE FILING PERIOD FOR DIRECTORS ELECTION  
TO BE HELD MAY 2, 2026**

Mr. Trolinger advised the Board that, pursuant to Section 141.040, Texas Election Code, the District is required to post a notice regarding the period during which a candidate may file an application to appear on the ballot for the District's directors election to be held on May 2, 2026. Mr. Trolinger noted that such notice must be posted by December 15, 2025 (1) at the in-District posting location for notices of meetings and (2) at the District's administrative office. After discussion on the matter, upon motion made by Director Marcum, seconded by Director Prudhomme and unanimously carried, the Board authorized SPH to prepare and post such notice on behalf of the Board and the District.

**ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Mr. Trolinger presented and reviewed with the Board correspondence from the West Harris County Regional Water Authority advising that there will be no rate increase for 2026, a copy of which is attached hereto as **Exhibit L**.

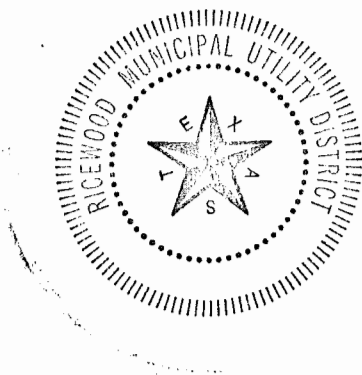
Mr. Trolinger presented and reviewed with the Board a Customer Service Report from GFL this month relative to trash and recycling collection services, a copy of which is attached hereto as **Exhibit M**. It was noted no Board action was required.

**OTHER MATTERS**

The Board next considered matters for possible placement on future agendas. No specific items were requested at this time.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Flores, seconded by Director Mundy and unanimously carried, the meeting was adjourned.



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Secretary  
Board of Directors

## **LIST OF EXHIBITS**

Exhibit A	Bookkeeper's Report
Exhibit B	Arbitrage Analysis Report
Exhibit C	Tax Assessor-Collector's Report
Exhibit D	Sales and Use Tax Report
Exhibit E	Delinquent Tax Report; Account List moved to Uncollectible Roll
Exhibit F	Landscape Management Report
Exhibit G	Engineer's Report
Exhibit H	Storm Water Management Report
Exhibit I	Operations Report
Exhibit J	Deputy Beat Activity Report from HCSO
Exhibit K	Communication Report
Exhibit L	WHCRWA Rate Communication
Exhibit M	GFL Customer Service Report